



Request for Special Training

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| Date of Request: | Requested Course Date(s): |
| Organization: | Contact Address: Training Address: |
| Contact Person: | Phone: E-Mail: |
| Training Description: | |
| Products Used: | |

NOTE: Contact Jim Schegetz, Mercury University Government Training Coordinator, if you have any questions, or need clarification while answering the following questions.
Phone: 920-924-1461 E-Mail: jim_schegetz@mercmarine.com

Questions:

- 1) Are you willing to pay for special training?
 - a. YES
 - b. NO

- 2) Training desired at:
 - a. Mercury Marine Technical Training Center
 - b. Customer's Training Facility



- 3) Who will be your training coordinator?
Name:

- 4) How many technicians need to be trained?

- 5) Will there be more than one class?
 - a. YES (How Many?)
 - b. NO

- 6) How many days will each session be?

- 7) When do you need the first course?
Date(s):

- 8) If a purchase order is necessary for your organization, who (from your organization) will handle getting it generated?
Name:

- 9) Are there any special security requirements, if training is to be conducted in a secure area (military units)?
 - a. YES (if yes, who will coordinate?)
 - b. NO

- 10) Is the proposed training confidential to the organization being trained?
 - a. YES
 - b. NO

Note: If subject matter is confidential on the part of Mercury Marine, Mercury will provide appropriate communication instructions.

- 11) Can the course be taught with current course materials?
 - a. YES
 - b. NO
 - c. T.B.D.

- 12) Which existing course would the training be most similar to?



- 13) If custom course materials are needed, are you willing to pay for them?
 - a. YES
 - b. NO

- 14) Do you have a classroom facility available, if this is an on-site request?
 - a. YES
 - b. NO

- 15) Do you have appropriate AV equipment available to teach the requested course (typically; PC with Latest version of PowerPoint, PC Projector, VCR, and DVD Player)?
 - a. YES
 - b. NO
 - c. Some (Explain):

- 16) Do you have workshop facilities that can accommodate the number of technicians involved?
 - a. YES
 - b. NO

Note: Mercury recommends 2 technicians per bench for tear-down type activities. We also recommend 3-4 technicians per engine for hands-on diagnostic type activities.

- 17) Do you have the appropriate service tools (general and special Mercury tools) and fixtures to conduct the specific training?
 - a. YES
 - b. NO

- 18) For military operating units that want to conduct their own service operations, has a Mercury Marine Technical Account Manager (T.A.M.) visited AND inspected your site and capabilities?
 - a. YES (If so, who was it and when?)
 - b. NO

- 19) For Pre-requisite purposes, are you willing to purchase the appropriate E-Skills and Tech Service Media (VHS, CD Rom, and DVD's) materials prior to conducting the Instructor-Led Training?
 - a. YES
 - b. NO



- 20) Do you (or can you) have the appropriate number of training engines available for the training event?
- a. YES
 - b. NO
- 21) Do you have access to the water for operating product?
- a. YES
 - b. NO
- 22) If access to the water is not available, do you have other means to allow the operation of product (such as test tanks or flush devices)?
- a. YES
 - b. NO
- 23) Which do you require for moving forward with this training request, if Mercury University can accommodate?
- a. Budgetary Estimate
 - b. Firm Quotation
 - c. Other (Explain)

Other Notes: